

**Exhibitor Information**

Company			
Address			
President		Tel	
Person in charge		Fax	
E-Mail		URL	
Co-Exhibitor*		URL	

\* Only one co-exhibitor per booth will be accepted.

**Application for Booth(s)**

Booth Type	Details	Fee	Unit	Amount
1) Basic Booth	Space (3m x2m =6m <sup>2</sup> ) and wall panels	¥	* /Unit	¥
2) Full Package	Space (3mx2m = 6m <sup>2</sup> ), system panels, fascia with company name, reception counter + 1 chair, round, table + 2chairs, carpet, 4 display shelves, 3 spotlights, 1 power outlet 1 (electric consumption up to 1 KW included)	¥	* /Unit (*plus 8% tax)	¥

Electrical work: Yes/No    Water supply/drainage construction: Yes/No    Tasting: Yes/No    Cooking: Yes/No\*

\* encircle ○

**Application for the special service for overseas exhibitors**

\* This service does not apply to co-exhibitors.

Details	Conditions	Fee
<ul style="list-style-type: none"> <li>● Advice on products which probably have a good potential in the Japanese market</li> <li>● Product information placed on GON site (up to 3 items)</li> <li>● Presenting and explaining products (samples received from exhibitors) to interested Japanese buyers.</li> <li>● Communication and meetings with potential buyers before OLE</li> <li>● Arrangements and support for matchmaking meetings at the venue</li> <li>● Communication, support and reporting before and one month after OLE</li> </ul>	<ul style="list-style-type: none"> <li>● Submit the form for these services and send samples (by the end of August).</li> <li>● Provide specified product information (text + photos, etc.).</li> <li>● An interpreter must be at the booth.</li> </ul>	¥150,000*  Interpretation: from ¥40,000* per day  (*plus 8% tax)

Apply for the service                       Apply for interpreter arrangements

**1. Exhibits Category**

- Food                       Agricultural materials                       Body Care, Cosmetics                       Textiles, Fashion  
 Baby, Pet supplies     Household goods, detergents                       Services                       Others (Media, Gifts etc.)

**2. Product Certification**

- a) Our organic exhibits are certificated by:
- Registration authority (country) \_\_\_\_\_ (Name of certification bodies) \_\_\_\_\_
- International organic certification agency: \_\_\_\_\_

- b) Our products are also certified as
- Fairtrade     Halal     Gluten-free     Lactose-free     Kosher     Vegetarian     Vegan

**3. Type of Exhibitor**

- Organic farmer                       Processor / Manufacturer                       Wholesaler                       Trader (importer/exporter)  
 Certification/inspection                       Education & Training                       Media                       Other:

Inquiries	
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Note: The information you provide will be recorded and posted on the OLE site (database) and publications.

We accept all items of the enclosed Conditions for Participation and the Admission Criteria.

Place & Date: \_\_\_\_\_ Company Stamp/Authorized Signature: \_\_\_\_\_

Secretariat notes			
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# Conditions for Participation in Exhibition

## 1. Enforcement of Conditions

Exhibitors (hereinafter include co-exhibitors) must abide by the rules below and items and notes in the Exhibitor Manual which will be presented by the organizer. If the organizer determines that an exhibitor has violated any of these conditions, the organizer has the right to, at any time, refuse the application for exhibition or revoke the right for participation, as well as to order the removal of, or changes to, booths, exhibits or decorations. The organizer will not compensate the exhibitor for any damages resulting from advance payment or any other damages caused by the revocation of an exhibition, or the removal of, or changes to, booths, exhibits or decorations.

## 2. Admission

Exhibitors shall be limited to corporations and organizations providing products and/or services that meet the purpose of the exhibition prescribed by the Organizer. The Organizer has the right to examine submitted documents in accordance with the exhibition criteria and/or determine whether or not the exhibition applicant meets the criteria.

## 3. Application and Payment of Exhibition Fee

- 3.1 In order to take part in the exhibition, Exhibitors must fill out the official printed application form and criteria provided by the Organizer, complete it accurately, sign it in legally effective manner and return it to the Organizer. The Exhibitor thereby accepts these terms and conditions as binding. The Exhibitor should make copies of the Application form, Conditions for participation of Exhibition, and all other submitted documents, and store the copies. Submitted documents will not be returned.
- 3.2 Exhibitors are requested to pay the exhibition fee in full of the issuance of the invoice by the Organizer. The application is deemed formally accepted and the booth(s) is/are booked officially when the Organizer confirmed the payment of the exhibition fee.
- 3.3 Invoices are payable in full according to dates for payment as mentioned in the invoice. All payments are to be made in the currency shown in the invoice, without charges, quoting invoice number. If the exhibition fee is not remitted by the date designated by the Organizer, the Organizer has the right, in its sole discretion, to revoke an Exhibitor's application.

## 4. Cancellation

- 4.1 After the submission of the Exhibitor Application, the Exhibitor is not permitted to withdraw or cancel all or part of an exhibit. If due to unavoidable circumstances the exhibitor wants to cancel all or part of the exhibit, he shall notify the Organizer in writing and pay the prescribed cancellation fee.
- 4.2 Cancellation Fee
  - From the date of application receipt to April 28, 2017: 30% of invoiced amount
  - From May, 2017: 100% of invoiced amount

## 5. Allocation of Exhibition Space

- 5.1 Exhibit space allocation will be determined according to booth location/format arranged by the Organizer. The Exhibitor shall accept all determinations without objection.
- 5.2 The Exhibitor is strictly forbidden from exchanging with, or assigning/ leasing out to, other companies or organizations all or part of their exhibition space that has been determined by the Organizer.

## 6. Submission of Documents

After the Organizer officially receives the exhibitor application, the exhibitor shall submit all documents requested by the Organizer by the prescribed date. In the event of any delays by the Exhibitor, the Organizer will determine, in its sole discretion, whether or not the applicant is eligible for participation.

## 7. Regulations on Exhibition

- 7.1 If any changes occur in the corporation or organization itself, or in the content of the exhibit stated in the application form/products and services, the Exhibitor must immediately notify the Organizer of such changes.
- 7.2 The manner in which decorations and exhibits are to be moved in and out of the exhibition site as well as the exhibition format shall be prescribed in the Exhibitor Manual provided by the Organizer, which the Exhibitor shall comply with.
- 7.3 The Exhibitor is not permitted to engage in any exhibition, advertising, or marketing activity in locations such as aisles, etc. Such activity is to take place only in the Exhibitor is assigned exhibition booth.
- 7.4 Exhibitors must strictly observe the venue's fire prevention and safety regulations.
- 7.5 The Organizer shall not be held responsible in any way for business talks or the content of contracts entered into between Exhibitors and visitors during, before or after the exhibition.

## 8. Liability for Damages

- 8.1 The Organizer shall not be held responsible in any way for any damages to persons or products arising for any reason from use of the exhibition space, printed matter and related web site by the Exhibitor, its employees or related parties.
- 8.2 The Exhibitor shall make immediate compensation for any damages to the structures or equipment in the venue and nearby area that are the result of carelessness on the part of the Exhibitor's employees, related parties or agents.
- 8.3 The Organizer shall not be liable to compensate the Exhibitor or related parties for any damages that are due to changes in the exhibition period or the suspension of the exhibition caused by force majeure.
- 8.4 The court of arbitration for any legal disputes is in Tokyo.